

# RESIDENTIAL TENANCY APPLICATION

Bernard H Booth Property Management Pty Ltd ABN 93 056 016 160

Address 307 Angas Street, Adelaide    Postal Address: PO Box 7071 Hutt Street, Adelaide SA 5001

Telephone: (08) 8223 5000

Fax: (08) 8227 1111

Email [reception@bernardboothrentals.com.au](mailto:reception@bernardboothrentals.com.au)

What is the address of the Property you would like to rent?

What date would you like to move into the property?

Tenancy Period Required

Months

## APPLICANT 1

<b>1. Please give us your details</b>	
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/>	
Surname	Given Name/s
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Date of Birth	Car registration No. & State
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Drivers Licence No/Passport No	Copy of one of: Drivers Licence/ Passport/Photo ID required to be attached to this form
<input style="width: 100%; height: 20px;" type="text"/>	
Pension No. (if applicable)	Pension type (if applicable)
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Home Phone No.	Mobile Phone No.
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Work Phone No.	Email address
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
What is your current address?	
<input style="width: 100%; height: 20px;" type="text"/>	

## APPLICANT 2

<b>1. Please give us your details</b>	
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/>	
Surname	Given Name/s
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Date of Birth	Car registration No. & State
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Drivers Licence No/Passport No	Copy of one of: Drivers Licence/ Passport/Photo ID required to be attached to this form
<input style="width: 100%; height: 20px;" type="text"/>	
Pension No. (if applicable)	Pension type (if applicable)
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Home Phone No.	Mobile Phone No.
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Work Phone No.	Email address
<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
What is your current address?	
<input style="width: 100%; height: 20px;" type="text"/>	

## UTILITY CONNECTION



If you would like assistance (at no additional charge) with the connection of telephone, electricity and gas to your new home then tick the box.

Please **CONNECT** my utilities  **ID CODE:**  
 Utility connection services are provided by: **Connectnow Ph 1300 554 323 Fax 1300 889 598**

Connectnow will then contact you and explain the details of the services available. If the in this section is ticked, Connectnow will use the information on this page to explain the services offered and to undertake any connection and disconnection services authorized (including the provision of information to utility companies). All details on this page must be completed for the service to be provided. Personal information collected by Connectnow may be accessed by contacting Connectnow using the contact details above. Normal service provider fees or bonds may apply.

If utility connection section is completed, I/We consent to the disclosure of this page of the application form to Connectnow Corporation for the purpose of enabling Connectnow to offer the connection and disconnection services to me. Where Connectnow is requested to arrange for the provision of the services. I/ We consent to Connectnow disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I/ We acknowledge that neither Connectnow nor the Agent accepts any responsibility for any delays, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I/ We acknowledge that the Agent, its employees and Connectnow may receive a fee/benefit from a service provider in relation to the connection of a utility service.

Signature of Applicant 1 \_\_\_\_\_ Date \_\_\_\_\_  
\*\*\*ONLY SIGN IF YOU REQUIRE CONNECTNOW TO CONNECT YOUR UTILITIES\*\*\*

Signature of Applicant 2 \_\_\_\_\_ Date \_\_\_\_\_  
\*\*\*ONLY SIGN IF YOU REQUIRE CONNECTNOW TO CONNECT YOUR UTILITIES\*\*\*

Property Manager Name \_\_\_\_\_ Application faxed to Connectnow (if required)

**Applicant 1**

**Applicant 2**

2. How long have you lived at your current address?

Years  Months  \$  Rent If applicable

Please provide details regarding this property

Name of Landlord/Agent/Property Manager/Selling Agent (If you have rented out or sold your last property, please provide the Property Manager or Selling Agent 's details) Delete those NOT applicable

Address  Phone No.

Why are you leaving this address

3. What was your previous residential address? We request you also provide details about this property.

Name of Landlord/Agent/Property Manager/Selling Agent.

Address  Phone No.

How long did you live at this address?

Years  Months  \$  Rent

Why did you leave this address

4. Please provide your employment details

What is your current occupation?

Note: If you are self employed or retired please provide details of your accountant or solicitor.

Employer's name (include institution if a student)

Employer's address

Contact Name  Phone No.

Length of employment  Years  Months  Weekly Income Gross

\$

5. Previous employment (if current employment less than 2 years)

What was your previous occupation?

Previous Employer's name (include institution if a student)

Previous Employer's address

2. How long have you lived at your current address?

Years  Months  \$  Rent If applicable

Please provide details regarding this property

Name of Landlord/Agent/Selling Agent/ Property Manager (If you have rented out or sold your last property, please provide the Property Manager or Selling Agent 's details) Delete those NOT applicable

Address  Phone No.

Why are you leaving this address

3. What was your previous residential address? We request you also provide details about this property.

Name of Landlord/Agent/Property Manager/Selling Agent.

Address  Phone No.

How long did you live at this address?

Years  Months  \$  Rent

Why did you leave this address

4. Please provide your employment details

What is your occupation?

Note: If you are self employed or retired please provide details of your accountant or solicitor

Employer's name (include institution if a student)

Employer's address

Contact Name  Phone No.

Length of employment  Years  Months  Weekly Income Gross

\$

5. Previous employment (if current employment less than 2 years)

What was your previous occupation?

Previous Employer's name (include institution if a student)

Previous Employer's address

**Applicant 1**

Previous employment continued

Contact Name  Phone No.

Length of employment  Years  Months  Weekly Income Gross \$

Details of other income and sources  Income per week \$

**6. Next of Kin details (not residing with you)**

Surname  Given Name/s

Home No.  Work / Mobile

Relationship to you

**7. Please provide a personal reference (not related to you) Please ensure each has agreed for you to nominate them as a referee and provide a business hours contact number. Please don't use same person applicant 2 has used.**

Surname  Given Name/s

Relationship to you

Home No.  Work / Mobile

**8. Please provide a business/2<sup>nd</sup> character reference (different than employment reference). Please don't use same person applicant 2 has used.**

Surname  Given Name/s

Relationship to you

Home No.  Work / Mobile

**Applicant 2**

Previous employment continued

Contact Name  Phone No.

Length of employment  Years  Months  Weekly Income Gross \$

Details of other income and sources  Income per week \$

**6. Next of Kin details (not residing with you)**

Surname  Given Name/s

Home No.  Work / Mobile

Relationship to you

**7. Please provide a personal reference (not related to you) Please ensure each has agreed for you to nominate them as a referee and provide a business hours contact no.. Please don't use same person applicant 1 has.**

Surname  Given Name/s

Relationship to you

Home No.  Work / Mobile

**8. Please provide a business/2<sup>nd</sup> character reference (different than employment reference) Please don't use same person applicant 1 has.**

Surname  Given Name/s

Relationship to you

Home No.  Work / Mobile

**9. How much is the rent per week?**

\$  A Security Bond of 4 weeks (6 weeks if rent over \$250) \$

**10. Please provide details of any pets you wish to keep at property:**  
Breed/Type/Indoor/Outdoor/Desexed/ M / F?

NOTE: RENT IS PAYABLE CALENDAR MONTHLY

**11. Full name/ ages of all OTHER persons NOT listed above who will reside at the property**

Name	Age	Name	Age
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**12. SMOKING - DO ANY OF THE PERSONS WHO WILL OCCUPY THE PREMISES SMOKE?** YES  / NO

**ARE YOU PREPARED TO RESTRICT SMOKING ON THE PROPERTY TO OUTDOORS ONLY?** YES  / NO

**13. Where there is a phone line at the property are you agreeable to maintaining the connection throughout your tenancy. Yes / No**



**In line with the Privacy Act we request you complete and supply a copy of this page to your Landlord/Agent, Employer and Referees.**

I/ We \_\_\_\_\_  
(Print name/s of Applicant/s ie your name)

of: \_\_\_\_\_  
(Print address of Applicant/s ie your current address)

Authorise \_\_\_\_\_  
(Print names of Landlord/Agent, Employer & Referees you have listed on this application)

To provide details of my tenancy, employment and or character to

Bernard H. Booth Property Management Pty. Ltd.  
ACN 065 722 054 ABN 69 719 079 773  
Registered Agents, Property Managers  
M.R.E.I., M.S.A.A.  
307 Angas Street  
ADELAIDE SA 5000

Ph: 8236 5566 Fax: 8227 1111

For the purpose of processing an application for Residential Tenancy.

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

DATE \_\_\_\_\_